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Getting Started with Google Classroom - Student Guide



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Getting Started with Google Classroom - Student Guide

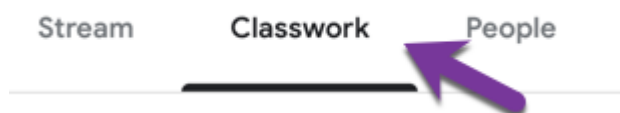
<http://classroom.google.com>

Please sign in with your school username followed by **.314@maldenparochial.school**

You will find the class assignments, instructions and feedback in Google Classroom.

The way to access your work is to go to classroom.google.com and locate the class tile. This will take you to the class Stream.

Google Classroom is designed to be organised on the Classwork tab. Please click on Classwork to find the organised list of activities and assignments.



Please go to the **BOTTOM** of the Classwork page to find the first activity.

Filter the topics by clicking on the topic title. As you are working on week 1, only look at week 1 activities.

A screenshot of the Google Classroom 'Welcome' page. At the top, it says 'Welcome' with a three-dot menu icon to its right. Below this is a list of activities. Each activity has an icon on the left, a title in the middle, and a date on the right. A large purple callout box with white text is overlaid on the list, pointing to the first activity's title. The callout box contains the text 'Click on the topic title'.

Activity Icon	Activity Title	Activity Date
	SNAGIT: HOW I MADE MY GIF's	Posted Nov 22, 2019
	#003 Jo	Posted Dec 7, 2019
	#002 Al	Posted Dec 7, 2019
	#001 Ch	Due Dec 9, 2019

Click on the assignment stripe to open a preview.



Welcome



SNAC

Posted Nov 22, 2019



#003 J

Posted Dec 7, 2019



#002 J

Code

Posted Dec 7, 2019



#001 Check In

23

Due Dec 9, 2019

Click on assignment stripe to preview

Click on "View assignment" to view the full directions.



#001 Check In for

23

Posted Nov 21, 2019

Please Mark as done (so I know you're ready to go)

23 class comm

Click view assignment

View assignment

TIP: Hold down the CONTROL key when you click on "View assignment" to open assignment in a new tab. This way you can close the assignment when completed and easily go back to the Classwork page.

From the assignment screen, look at the right hand side. There is a "Your Work" bubble. This is where you can submit screenshots or work samples. But please, ALWAYS **Mark as done** (or Turn in).



Teaching with Google Classroom
Go Slow Nov 18 2019

#104 Star You

4 points

Your work Assigned

+ Add or create

Mark as done

Private comments

Add private comment...

Class comments

Add class comment...

Return to Stream

Assignment instructions

Add work

Submit assignment

Message class

Add private note to the teacher

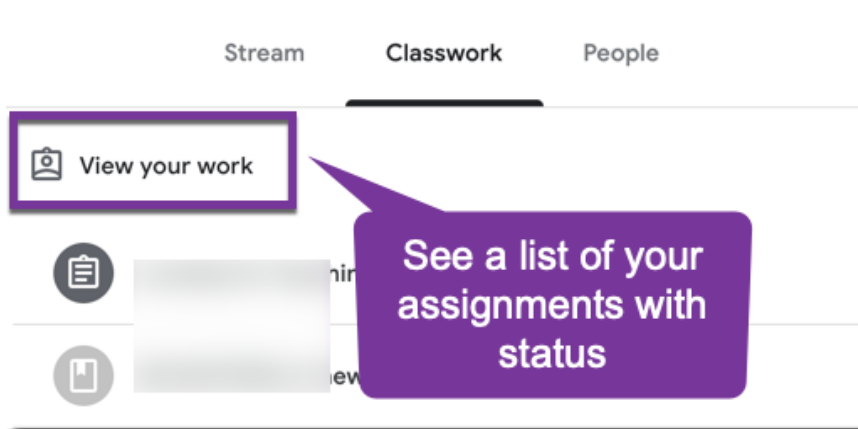
Please also, leave a private comment in the bottom right bubble. This goes ONLY to the teacher. Start your private comment with your teacher's name to indicate that you would like a response.

Look at the icons on the assignment stripes, if they are lighter it means you have MARKED AS DONE or TURNED IN. The darker icons indicate you still need to turn in that activity.

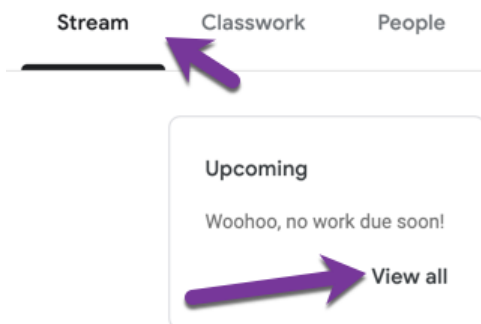
#105 Create Parent Corner	No due date
#104 Star You	No due date
#103 Do Not Copy Classes	Optional No due date

Greyed out = turned in

Please be in the habit of checking "View your work" at the top of the Classwork page. This will show you which assignments you have completed. You can also filter for missing assignments.



OR on the class Stream, look for the upcoming work bubble. Click on “View all” to find your assignment list.



An essential part of the Google Classroom workflow is to RETURN the assignments. This lets you know that the teacher has reviewed the work. The teacher will often leave a note which you will receive an email notification. The note will be in the Return Email so you do not have to go to Google Classroom to read the note. Feel free to delete these emails once you have seen the note.



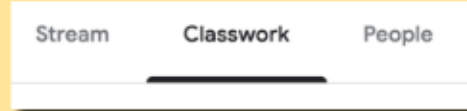
Student Quick Guide to Google Classroom

Join at classroom.google.com

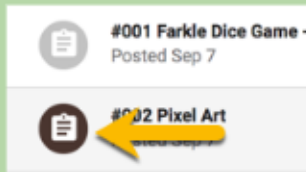


Click plus icon in upper left

Go to Classwork Tab



Uncompleted work has a dark icon. Completed work is greyed.

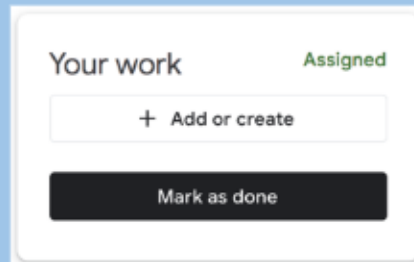


Click on assignment stripe with dark icon to expand assignment preview.

Click on View Assignment

VIEW ASSIGNMENT

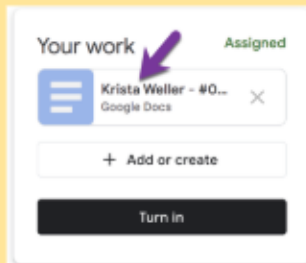
Find "Your Work" Bubble



Click + Add or Create

+ Add or create

Click on Attachment Title to Edit



Mark as Done or Turn In

Turn in

View Your Work

View your work

On Classwork Page

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